

Attachment “A”

**31st STREET SEVENTH-DAY ADVENTIST CHURCH
FACILITY UTILIZATION FEE SCHEDULE**

All payments are to be made payable to the 31st Street SDA Church **48 hours prior** to the event. Failure to do so will make the facility utilization agreement void.

FACILITY OR SERVICE	MEMBER	NON-MEMBER
Security Deposit	No charge	\$200.00 per event
Sanctuary	\$200.00 per event	\$400.00 per event
Fellowship Hall (Gym)	\$100.00 per event	\$200.00 per event
Meeting or Class Rooms	No charge	\$100.00 per day per room
Nursery	No charge	No charge
Custodian	\$75.00 per event	\$75.00 per event
Audio/Video Coordinator & Equipment	No charge	\$75.00 per hour
Security (Deacon)	No charge	\$20 per hour per deacon
Funeral (Sanctuary)	No charge	\$200.00
Repast (Fellowship Hall)	No charge	\$200.00

Note:

1. A “member” is an individual or group recognized by the Church administration (i.e., listed on the official Church Membership Roster) and the activity/event is not functioning within a standing ministry of the 31st Street Seventh-day Adventist Church.
2. A “non-member” is an individual or organization that does not belong to the 31st Street Seventh-Day Adventist Church.
3. All fees are waived for activities or events associated with a standing ministry of the 31st Street Seventh-Day Adventist Church, and for the funeral of an official Church member, **Church member’s parents, spouse, or children.**
4. The utilization of the Church audio and/or video systems requires a coordinator from the 31st Street SDA Church Audio/Video team to be a paid participant for all non-member events or activities, based on the rates above.
5. Should on the day of the event, an organization finds their event will run longer than agreed and prepaid, it will be their responsibility to request additional services directly from the Church’s security personnel and audio/video coordinator. If additional services are agreed to, the organization is required to pay, based on the rates above, the security personnel and audio/video coordinator in advance of their providing additional services